



BULLETIN 01 (2012): FEES, FINES AND CHARGES

November 2011

The Council of the Architectural Institute of British Columbia has approved the following fees, fines and charges. This bulletin applies to all individuals, architectural firms, licensees and certificate of practice holders effective January 1, 2012.

Unless otherwise stated, all fees, fines and charges are subject to applicable taxes at the prevailing rate in effect at the time the fee, fine or charge becomes due. Payments must be remitted in Canadian funds and can be made by cheque (drawn on a Canadian bank), money order, VISA, MasterCard, cash or debit card.

1. Application Fees (to be paid with *new* applications or amendments to firm status; non-refundable)

	<u>Amount</u>
(a) Architect (MAIBC)	316.00
(b) Architectural Firm:	
i) Sole Proprietor & Partnership	142.00
ii) Corporation, Partnership of Corporations	199.00
iii) Branch Office	78.00
(c) Temporary Licence	313.00
(d) Building Designer, Residential Designer or Architectural Technologist associates	78.00
(e) All other Associates (eg: Intern Architect, Intern Architectural Technologist, Architectural Graduate, Previously Registered Member)	53.00
(f) Alternative Qualifications Applicant	78.00
(g) Affiliate	53.00

2. Annual Fees (see Sections 10 and 11 for pro-rated annual fees and refund policy)

(a) Architect (MAIBC)	
Upon first application	918.00
Renewals paid on or before February 1	918.00
Renewals paid between February 2 and February 27 inclusive	1,070.00
Renewals paid on or after February 28	1,120.00
(b) Associate Classes	
(i) Intern Architect, Architectural Graduate, Architectural Technologist, Building Designer, Residential Designer and Previously Registered Member	
Upon first application	223.00
Renewals, when paid on or before February 1	223.00
Renewals, when paid after February 1	255.00
(ii) Intern Architectural Technologist, Intern Building Designer, Intern Residential Designer and Retired Architect	
Upon first application	85.00
Renewals, when paid on or before February 1	85.00
Renewals, when paid after February 1	110.00
(iii) Student (<i>fees waived for students enrolled full-time in an eligible program</i>)	30.00

(c) Honorary Member

An Honorary Member is exempt from paying personal annual membership fees and membership special levies only. Any other relevant fee (e.g. Certificate of Practice, reinstatement, or non-membership special levy) is payable by an Honorary Member who is also licensed to practise (MAIBC).

(d) Temporary Licence	
(i) Identified projects (annual fees based on construction cost)	
(1) Up to \$1 million	851.00
(2) Over \$1 million to \$3 million	1,618.00
(3) Over \$3 million to \$10 million	2,878.00
(4) Over \$10 to \$20 million	4,830.00
(5) Over \$20 to \$50 million	6,437.00
(6) Over \$50 million	8,060.00
(ii) Project Studies (<i>e.g. urban design, not involving building design</i>)	1,618.00
(e) Certificate of Practice	
(i) Architectural or Arch/Eng Firm Size (<i>based on total staff incl. principals or voting shareholders</i>)	
(1) 1-2 persons	329.00
(2) 3-5 persons	363.00
(3) 6-10 persons	528.00
(4) 11 or more persons: Each firm with 11 or more total staff pays a base rate of \$528.00 for the first 10 persons plus \$176.00 for each additional increment of 1 to 5 persons.	
(ii) Engineering Firm (with Certificate of Joint Practice): Same as architectural firm plus \$153.00 per Architect employed full-time, taking responsibility for architectural work and with their own Certificate of Practice.	
(f) Inactive Architectural Firm (no Certificate of Practice)	77.00
(g) Affiliate	152.00
3. Examination and Oral Review (see also Item 8: Alternative Qualification Assessment)	175.00
4. Fee for Late Submission of Intern Architect Work Experience	
\$125.00 will be assessed per 1,000 logged hours, as detailed in Appendix B of the Internship in Architecture Program (IAP) Manual.	
5. Application for Registration & Licensing Review	125.00
6. Request for confirmation of registration/replacement Certificate of Practice/registration certificate	60.00
7. Reinstatement	
(a) After Voluntary Resignation	
(i) Architects	316.00
(ii) Architectural Technologists, Building Designers and Residential Designers	78.00
(b) After Removal for Non-Payment of Fees	
(i) Architects or licensees	918.00
(ii) Architectural Technologists, Building Designers, Residential Designers, interns of all categories	223.00
(c) After Suspension or Removal for Unprofessional Conduct	
(i) Architects, firms or licensees	918.00
(ii) Any other	223.00
8. Alternative Qualifications Assessment	
(a) If Canadian Architectural Certification Board (CACB) certification has been obtained	1,250.00
(b) If CACB certification <i>has not</i> been obtained.	1,500.00
9. Non-compliance with Mandatory Continuing Education System (<i>CES non-compliance fines are exempt from HST</i>)	
(a) Architect	750.00
(b) Architectural Technologist, Building Designer or Residential Designer associate	250.00

10. Pro-rating Annual Fees (by date of registration)

- (a) New architects and associates:
 - (i) January 1 – March 31 full annual fee
 - (ii) April 1 – June 30 $\frac{3}{4}$ the corresponding annual fee
 - (iii) July 1 – September 30 $\frac{1}{2}$ the corresponding annual fee
 - (iv) October 1 – December 31 $\frac{1}{4}$ the corresponding annual fee
- (b) New Certificate of Practice holders and temporary licensees:
 - (i) January 1 – June 30 full annual fee
 - (ii) July 1 - December 31 $\frac{1}{2}$ the corresponding annual fee

11. Refund of Annual Fees (by date of status change)

- (a) Architects and associates:
 - (i) January 1 – March 31 $\frac{3}{4}$ the corresponding annual fee
 - (ii) April 1 – June 30 $\frac{1}{2}$ the corresponding annual fee
 - (iii) July 1 – September 30 $\frac{1}{4}$ the corresponding annual fee
 - (iv) October 1 – December 31 no refund
- (b) Certificate of Practice holders and temporary licensees:
 - (i) January 1 – June 30 $\frac{1}{2}$ the corresponding annual fee
 - (ii) July 1 - December 31 no refund
- (c) Any annual fee refund for architects and associates upon change of status shall be calculated on a quarterly basis minus \$60.00 administration fee.
- (d) Any annual fee refund for firms or temporary licensees shall be calculated on a semi-annual basis minus \$60.00 administration fee.

12. Annual Fee Waiver / Reduction

Please refer to Bulletin 03, which provides information and application forms for a waiver or reduction of annual fees due to financial hardship, medical disability or family leave. This applies to architects and associates only.

13. NSF Cheques

Administrative/handling fee for cheque submitted to the AIBC that is returned unpaid by the payee's bank: 60.00

14. Course Changes/Cancellations

Administrative/handling fee for all course changes or cancellations 60.00