

5.0 POLICY CATEGORY: COMMUNICATIONS
5.7 POLICY FOCUS: ANNUAL CONFERENCE

5.7.1 The Institute will hold a conference every year to provide an opportunity for all registrants of the Institute to convene. The conference will also afford registrants the opportunity to attend continuing education sessions, the annual meeting, the annual induction and retirement ceremony, networking opportunities, and a gala awards dinner in recognition of excellence within the profession. *

Accordingly, the Executive Director will:

5.7.2 Organize an annual conference in a location that ensures the greatest ease and economy of attendance for all registrants.

5.7.3 Provide sufficient notice and detail within the notice to ensure all registrants have equal opportunity to determine their desire to attend.

5.7.4 Host an induction ceremony recognizing the newest registrants admitted to the Institute.

5.7.5 Host a retirement ceremony recognizing those registrants stepping away from active practice, and acknowledging their years of service.

5.7.6 Offer sufficient continuing education opportunities to ensure registrants may gain their full annual complement of learning units.

5.7.7 Offer opportunities for registrants to convene in a collegial and relaxed environment.

5.7.8 Provide speakers who can illuminate and excite the interest of registrants.

5.7.9 Host an event to recognize and celebrate the recipients of annual awards for design excellence.

**Council ruling 8 November 2011: That Council sets aside those directives currently found in council policy 5.7.1 which require specified ancillary events to be held in conjunction with the annual conference, for 2012 and 2013.*

First Approved: May 2001
Revised: January 12, 2009
Last Reviewed: November 8, 2011

Monitoring Frequency: Annual
Monitoring Method: Compliance Report
Responsibility of: Communications Board & Liaison